



# Career *Link*

C o n s u l t a n c y

*Your Preferred Link to a Better Career*



## PERMANENT SEARCH & PLACEMENT SERVICES

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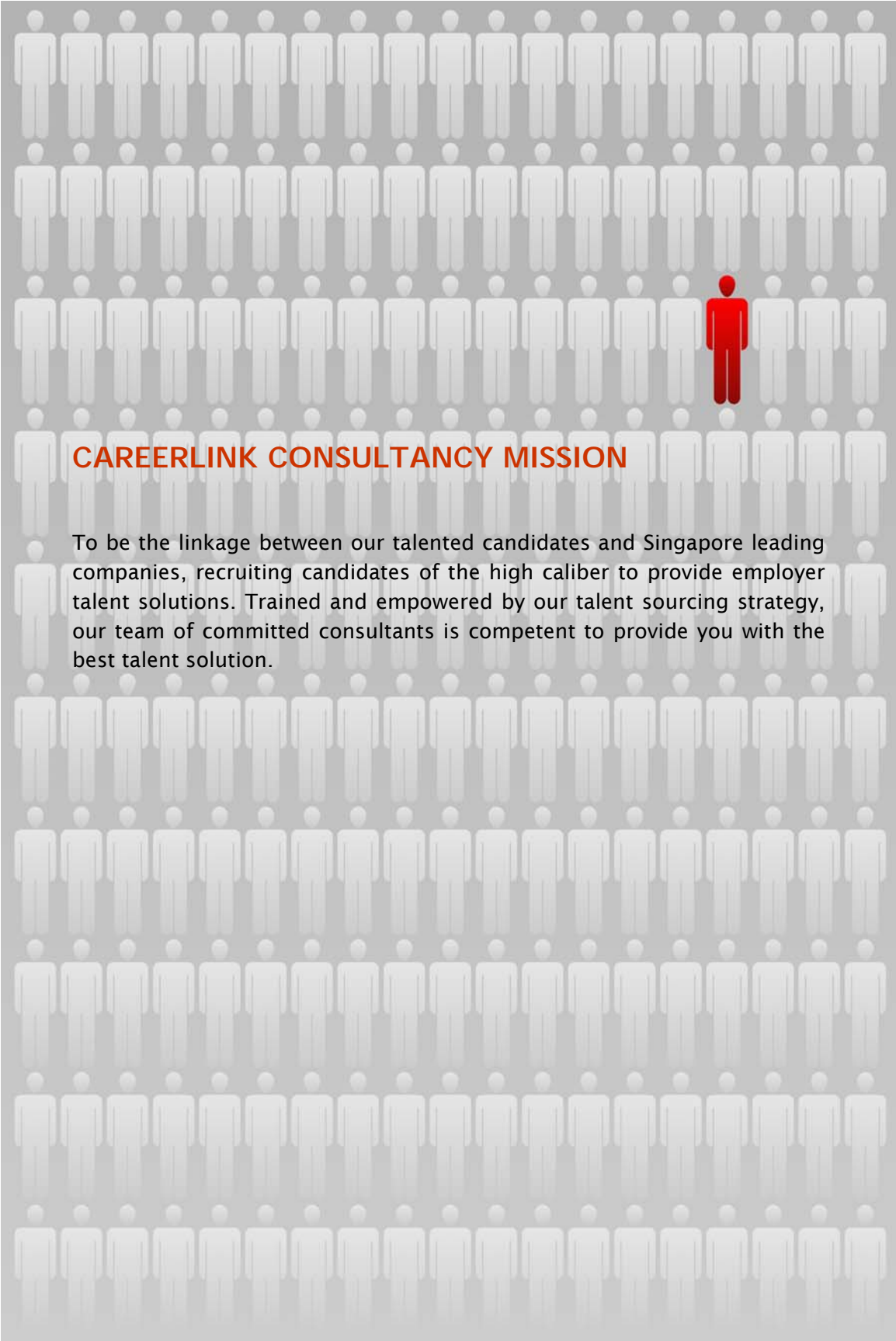
Thank you for considering our placement services.

Career Link Consultancy would like to take this opportunity to present our company profile cum quotation comprising of our company recruitment services for your kind perusal.

Powered by a strong belief that “Every candidate is a talent and can be an asset to any organization he or she serves”, Career Link Consultancy exists to be a linkage between our talented candidates and Singapore leading companies, recruiting candidates of the high caliber to provide employer talent solutions. With this strong belief in mind as we are empowered by our talent sourcing strategy, you can count on our recruitment team to offer you the most suitable talent solution.

Ultimately, we aim to bring value to your organization through the people we place.

With a team of committed consultants from various professional backgrounds and disciplines, you can be assured that we take our commitments seriously and deliver top-notch services to our clients and candidates alike.



## CAREERLINK CONSULTANCY MISSION

To be the linkage between our talented candidates and Singapore leading companies, recruiting candidates of the high caliber to provide employer talent solutions. Trained and empowered by our talent sourcing strategy, our team of committed consultants is competent to provide you with the best talent solution.



## OUR SERVICES

With a team of consultants from various professional backgrounds and expertise, we offer the following comprehensive services:

### For Clients

- Permanent Recruitment
- Temporary & Contract Staffing
- Executive Search
- Temporary/Part-time Placements

### For Candidates

- Self Presentation Skills
- Career Consultation
- Resume writing

### Specialized Industries

- FMCG
- Logistics & Shipping
- Information Technology
- Engineering
- F&B
- Manufacturing
- Finance & Accounting
- Human Resources
- Sales & Marketing
- Oil & Gas
- Executive Search
- Overseas Recruitment

## OUR 7 STEPS TALENT SOURCING STRATEGY

### Step 1

Understanding our Client's requirements.  
Actively listening to clients' talent needs.

### Step 2

Identify candidates' talents, abilities, strengths and untapped potential.  
Screen and perform detailed interviews of qualified candidates.  
Conduct practical evaluations and testings of skills set.



### Step 3

Provide the linkage between our Candidates and Clients.  
Send qualified candidates' resumes according to client's needs and requirements.  
Provide shortlisted candidates with detailed information about Client's background and mission.

### Step 4

Empower shortlisted candidates with self-presentation skills in order to excel in the upcoming interview.

### Step 5

Conduct job-matching accuracy checks with Clients upon completion of each interview.

### Step 6

Enhance our talents search after receiving valuable feedbacks from Clients upon completion of candidates' first interviews.

### Step 7 - After-Placement Support Services

Counsel employees and provide dispute management services.  
Meet up with Clients' hiring managers two weeks after placement made to understand candidates' work performances and how candidates can improve to better their contributions.

*Our drive, passion and professionalism in a dynamic business environment have shown results – Our valued clients have shared their joy and satisfaction with us for successfully placing quality people into their renowned corporations.*



## SUCCESSFUL TRACK RECORDS

*(To list a few)*

- Recruited, trained and deployed over 80 staff for a monthly promotion
- Successfully placed a number of Accounts Officers with well-established German MNCs and local listed companies
- Successfully placed 1 Training and Development Executive with a well-established MNC
- Successfully placed 1 Retail Manager and 1 Product Manager with a well-established German MNC
- Successfully placed 1 HR Executive with a well-established listed company
- Successfully placed a number of Secretaries cum PAs to Managing Directors and GMs with local listed companies and MNCs
- Successfully placed many Order Management Executives with a well-established US MNC.